

Somali Civil Aviation Authority (SCAA)
TOR for Maintenance Organizations Inspector (OPAS)

POSITION INFORMATION

JOB TITLE	Civil Aviation Safety Inspector (CASI) – Maintenance Organizations	GOVERNMENT AGENCY	Somali Civil Aviation Authority
JOB GROUP	Aviation Regulation and Oversight	DUTY STATION	Mogadishu, Somalia
DEPARTMENT	Aviation Safety Department	BRANCH:	Aircraft
REPORTS TO	Manager -Aircraft	DURATION	1 Year

ORGANIZATIONAL SETTING

The Civil Aviation Safety Inspector (CASI) - Maintenance Organizations is one of several positions within the Aircraft Branch of the Aviation Safety Department within the Aviation Regulation and Oversight Group of the Somalia Civil Aviation Authority.

The mandate of the Aviation Safety Department is to develop, implement and improve an aviation safety regulatory and oversight program for Somalia.

The incumbent reports directly to the Manager, Aircraft. He or she interacts directly with commercial operators, aviation maintenance personnel and organizations, SCAA colleagues from both within and outside the Branch, as well as other aviation stakeholders.

DUTIES AND RESPONSIBILITIES

The incumbent is responsible for the oversight of aircraft maintenance organizations, the certification/licensing of maintenance personnel and organizations.

Specific functions include:

Function 1 – Rulemaking:

- 1.1 Contributes to the development, maintenance and improvement of the regulatory and oversight programs, policies, processes, procedures and practices germane to aviation maintenance organizations;
- 1.2 Develops guidance material for use by industry to foster compliance with the regulatory requirements;
- 1.3 Develops communications products (Aviation Bulletins or Circulars, etc.) as appropriate, to inform the aviation community of regulatory, compliance and safety issues;
- 1.4 Educates the community on the regulatory requirements either informally by email or social media, or through the delivery of formal information sessions, workshops and/or briefing; and

1.5 Participates in stakeholder consultations.

Function 2 - Licensing, Certification, Authorization and Approval/Acceptance of Individuals and Organizations

- 2.1 Assesses conformance of documentary submissions against regulatory requirements for the issuance, maintenance or amendment of aviation maintenance organization (AMO) certificates;
- 2.2 Assesses conformance of documentary submissions against regulatory requirements for the issuance, maintenance or amendment of company manuals, or the issuance or amendments of operational authorizations, as required;
- 2.3 Assesses conformance of documentary submissions against regulatory requirements for the issuance, maintenance or amendment of an Aviation Maintenance Organization (AMO) certificate;
- 2.4 Issues AMO certificates and amendments thereto; and
- 2.5 Assesses and approves aircraft maintenance programs

Function 3 - Surveillance:

- 3.1 Monitors the aviation environment by reviewing incident, accident or other safety-related reports;
- 3.2 Verifies the credentials and qualifications of aviation maintenance personnel as part of a regulatory inspection or audit;
- 3.3 Conducts tests, proficiency checks or direct supervision of aviation maintenance personnel engaged in the provision of aviation maintenance services;
- 3.4 Conducts, inspections and audits of aircraft maintenance organizations, aircraft maintenance programs, maintenance training organizations and programs;
- 3.5 Detains aircraft, suspends aviation documents or arranges for the grounding of aircraft for cause; and
- 3.6 Recommends and/or supports enforcement action.

Function 4 - Resolution of Safety Issues:

- 4.1 Accepts corrective action plans for the redress of findings from an audit, and conducts follow-up activities as required; and
- 4.2 Attends regulatory tribunals to give evidence or to provide subject matter expertise when required.

Function 5 - General:

- 5.1 Provides guidance, support or advice to other sections of the Civil Aviation Authority or other Government Agencies;
- 5.2 Contributes to the improvement of programs, processes, policies, procedures;
- 5.3 Prepares and /or amends manuals, reports, memoranda and other documents;
- 5.4 Trains other inspectors, as required;

- 5.5 Responsible for the proper use and care of any computers, physical tools, security systems, equipment including vehicles and files issued by the SCAA in the performance of the incumbent's work; and
- 5.6 May be requested to act on behalf of the Manager - Aircraft; and
- 5.7 Performs other duties as assigned by the Manager - Aircraft.

Summary of Expected Outcomes

The delivery of a robust regulatory program to achieve the existence of compliance and an up-to-date Somali Civil Aircraft Maintenance Organizations: -

COMPETENCIES

- Leadership and Management – Senior Inspector/Officer Level
 - Uphold integrity and respect
 - Collaborate with partners and stakeholders
 - Promote innovation and change
 - Achieve results
- Technical Skills
 - Systems thinking
 - Risk management
- Personal Conduct
 - Integrity
 - Openness
 - Fairness
 - Respect
 - Initiative
 - Self-improvement
- Functional
 - Analytical thinking
 - Critical thinking
 - Problem-solving
 - Decision making
 - Communication
 - Planning and organizing
 - Teamwork
 - Office technologies
- Process
 - Organization assessment and approval
 - Assessment, inspections and audits
 - Enforcement
 - Personnel licensing
 - Technical procedures
 - Data gathering and analysis

QUALIFICATIONS AND EXPERIENCE

Essential:

Essential:

- A high school diploma; or
- An acceptable combination of training and experience in a field relevant to the position.¹

Desirable:

- A degree from a recognized post-secondary institution;

Professional Experience:

Essential:

- Experience involving the maintenance and repair of airframes, power plants, and/or systems of multi-engine aircraft of more than 12,500 pounds maximum certificated takeoff weight maintained under an airworthiness maintenance and inspection program; or
- Aircraft maintenance experience in a repair station; air carrier or airline repair facility; military repair facility; or local, state, or Federal governmental agency; or
- Experience involving the maintenance and repair of airframes, power plants, and aircraft systems with responsibility for certifying airworthiness; and
- Aircraft maintenance work experience within the last 3 years;
- Five (5) years of experience as an aviation technician.

Desirable:

- Experience on medium-size jet aircraft such as CRJ, B737, A320; or larger.
Experience on multi-engine helicopters.

Licenses, Endorsements and Ratings:

Essential:

- Holds or has held an Aviation Maintenance Technician's License rated for airframes, power plants and/or avionics;

Specialty Knowledge and Skills:

- Knowledge of aircraft maintenance standards including:
 - aircraft maintenance program development, approval and control, including applicable reliability programs;
 - approval of modifications and repairs;
 - maintenance release;

- applicability of airworthiness directives and operational directives with a continuing airworthiness impact;
 - correction or deferment of defects;
 - coordination of scheduled maintenance, the application of airworthiness directives, the replacement of life-limited parts and the inspection of components;
 - management of continuing airworthiness records;
 - mass and balance statement management;
 - airworthiness requirements of relevant parts of operations specifications; and
 - knowledge of quality and safety management systems.
- Knowledge of current and emerging issues, trends and challenges relating to civil aviation safety and the aviation industry.

Languages:

A good command of oral and written English.

How To Apply

Interested applicants are requested to submit their detailed credential including CV, academic and professional certificates, and Cover Letter through the following email address: hr@scaa.gov.so with the subject line indicating application for the Civil Aviation Safety Inspector (CASI)- Maintenance Organization OPAS. The deadline for receiving applications is August 21, 2023. Applications received after the deadline will not be considered.